

Morteza Mostaghasi

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Objective

Recent accounting graduate applying for a General and Tax Accounting position where I can use my knowledge and experience to ensure the delivery of all financial and accounting activities related to accounts payable, accounts receivables and general accounting.

Education

- Texas A&M University, Corpus Christi, Texas August,2016
Bachelor of Business Administration, Accounting
- Del Mar College, Corpus Christi, Texas August,2013
Associates Business

Professional Experience

- General Accountant at M&M Construction 2015-Current
- Monitor and track business expenses
- Utilize QuickBooks to record material purchases
- Paying contractor by using QuickBooks
- Analyze profits and losses of home sales
- Maintain account files in organized manner
- Communicate affectivity with contractors to meet deadlines

Software

Quick Books, Microsoft Excel and Microsoft Word