

Lysandra Martinez
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EDUCATION

TEXAS A&M UNIVERSITY-KINGSVILLE

BACHELORS BUSINESS ADMINISTRATION

May 2017

MAJOR: ACCOUNTING

GPA: 3.68 (MAGNA CUM LAUDE)

Major Course Work in:

- **Tax Accounting**
- **Financial Accounting**
- **Accounting Information Systems**
- **Auditing**
- **Business Law**
- **Cost Managerial Accounting**

EXPERIENCE

VOLUNTEER INCOME TAX ASSISTANCE

VITA SITE COORDINATOR/VOLUNTEER

2016-2017

- Provided student volunteers with the necessary aids needed to ensure customer satisfaction
- Prepared schedules for over 20 student volunteers
- Trained students in proper protocol
- Prepared taxes for various clients including ACA and other tax credits

Joint Research with Dr. M Sale & Dr. B Oates, Texas A&M University Kingsville College of Business Administration, Texas A&M University-Kingsville

2016

- Researched the Economic feasibility of opening a franchise in a small south Texas town
- Predicted hypothesis on feasibility of opening a restaurant franchise
- Gathered information to create marketing study of the population demographics
- Developed evaluations based on population marketing study

AWARDS & HONORS

MAGNA CUM LAUDE

Spring 2017

Scholarship Recipient of the Javelina Alumni Fund for Excellence Award

Fall 2016

Dean's List

Spring 2016

Honor Roll

Fall 2014, Spring 2015, Fall 2016

ORGANIZATIONS

President of Accounting Society Texas A&M University-Kingsville

2016-Present

Member of the Student Advisory Board

2016-Present

SKILLS

- Excellent Leadership and Organizational skills
- Bilingual: English and Spanish
- Expert in Microsoft Office
- QuickBooks