

Victoria Chan

11711 Normont Drive, Houston, TX 77070 | (713)417-0735
torichan9618@yahoo.com | [Linkedin Profile](#)

Education

Texas A&M- Corpus Christi
Bachelor of Business Administration in Accounting
Corpus Christi, TX
Expected May 2018

Academic Experience

Granite Bay Case Simulation Project Fall 2016
Texas A&M- Corpus Christi

Independently conducted a case simulation to create daily and adjusting entries for a jet ski based company. Once completed, used information on the income statement and balance sheet to answer evaluation questions.

Tax Return Problem Spring 2017
Texas A&M- Corpus Christi

Independently worked to identify the necessary forms to fill out a tax return problem. Once completed, collaborated with other students to ensure the correct documents were completed.

Accounting Information Systems Fall 2017
Texas A&M- Corpus Christi

Technology based class focused on teaching Accounting students how to apply programs like Excel, Access, and QuickBooks to business activity. Teaches students about internal controls and the flow of data within a company to prevent fraudulent activity.

Work Experience

Sales and Use Tax Intern May 2017 - Present
Service Corporation International

- Assisted with state and local audits by gathering information on sales, taxes, assets, and expenses, and compiling that information into excel spreadsheets
- Used data bases like Inforport, Sourcenet, and more to pull sales, asset, and expense data
- Used the Checkpoint database to research local tax laws to assist with audits

Student Assistant January 2017- Present
Texas A&M- Corpus Christi

- Provide weekly tutoring for PKL accounting simulations through group sessions; as well as one on one
 - Completed projects for professor including creating Word and Excel documents
 - Grade tests and quizzes while maintaining ethical decisions and ensuring information remains private
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Honors & Involvement

Student member of Texas CPAs September 2016 - Present
Student Accounting Society Treasurer May 2017 - Present
Student Accounting Society Member September 2015 - Present

Relevant Skills

Software: Microsoft Word, Excel, PowerPoint, Checkpoint, Access, QuickBooks

Soft Skills: communication, teamwork, problem solving, public speaking