

# LAUREN A. CAMPOS

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**PROFESSIONAL SUMMARY** Graduate level education with professional experience in public accounting and research administration. CPA eligible by August 2017. Proficient in Excel, Prosystem Engagement, SAP, and proprietary grant administration software.

**EDUCATION** **Texas A&M University- Corpus Christi** Corpus Christi, Texas  
Master of Accountancy Expected Graduation: August 2017

**Texas A&M University** College Station, Texas  
Bachelor of Business Administration in Accounting May 2015

**EXPERIENCE** **Office of Sponsored Research Administration- Intern** Corpus Christi, Texas  
Texas A&M University- Corpus Christi September 2016- Present

- Prepare and submit invoices to funding sponsors and act as liaison with financial contacts
- Review expenses for allowability, allocability, and reasonableness within grant guidelines
- Investigate discrepancies and variances between budget and actual expenses
- Analyze contracts to properly create accounts

**Staff Auditor to Advanced Staff Auditor** Houston, Texas  
Blazek & Vetterling LLP June 2015- August 2016

- Conduct financial audits to ensure proper presentation of client's figures according to GAAP Principles; averaged one audit per week
- Perform analytical procedures, variance explanations, internal control documentation, and substantive testing
- Perform performance of procurement and allowable cost testing for government single audits
- Contribute to the planning, testing, and concluding areas of audits for 401(k) and 403(b) plans

**ACTIVITIES** **Member** Corpus Christi, Texas  
Student Accounting Society, Texas A&M University- August 2016- Present  
Corpus Christi

- VITA preparer tax season 2016

**Fundraising Committee Member** College Station, Texas  
Aggie Women in Business, Texas A&M University August 2012 – May 2015

- Contributed in planning fundraising events on and off campus for the second largest organization at Mays Business School
- Established relationships with companies and community leaders to seek sponsorship for committee events and activities
- Collaborated with committee members to develop and maintain an annual budget

**AWARDS** Dean's Honor Roll  
Student Endowment Fund Internship Scholarship Recipient